

# SEE Questionnaire summary



The 35 questions in the current SEE Questionnaire are shown below across the seven topic areas covered. Please note: this version does not include the detailed answering guidelines that accompany each question; however, these guidelines are available to view on the SEE website.

## Topic 1 – Community

### Community Relations Q1 – Social Impact

*Have your company's actions or operations resulted in economic and social impacts that have adversely affected the quality of life in a community, such as over-burden on local infrastructure or wide-scale terminations of employment?*

### Community Relations Q2 – Sourcing Locally

*Does your company have a policy to source goods and services from local suppliers?*

### Community Relations Q3 – Education

*Does your company invest in, directly participate in, or otherwise support, any education in the community?*  
(Co-developer: Edge)

### Community Relations Q4 – Social Inclusion

*Does your company promote social inclusion?*  
(Co-developer: Revolving Doors Agency)

## Topic 2 – Corporate Governance

### Corporate Governance Q1 – Corporate Governance Statement

*Does your company have a corporate governance statement appropriate to the organisation?*  
(Co-developer: Manifest)

*Is your company's average employee salary at least 5% of the total remuneration of your highest paid executive?*  
(Co-developer: Manifest)

## Topic 3 – Donations and Payments

### Donations and Payments Q1 – Corporate Giving

*Does your company take a strategic approach to charitable giving?*  
(Co-developer: Charities Aid Foundation)

### Donations and Payments Q2 – Undue Influence

*Does your company have policies or practices to prevent undue influence of appointed or elected public officials?*

### Donations and Payments Q3 – Taxation

*Has your company paid appropriate levels of tax over the last two financial years?*  
(Co-developer: Tax Justice Network)

## Topic 4 – Environment

### Environment Q1 – Scarce Natural Resources

*Does your company engage in commercial activities that pose a threat to endangered species and their natural habitats or to other scarce natural resources?*  
(Co-developer: World Land Trust)

*Environment Q2 – Designing with Environment in Mind*  
*Are environmental considerations an integral part of any of your company's product designs or services?*

### Environment Q3 – Environmental Certification

*Are any of your company's products or services environmentally certified (i.e. under a third party certification scheme addressing environmental aspects, such as eco-labelling or organic certification)?*

### Environment Q4 – Targets to Reduce Carbon Dioxide Emissions

*Does your company set targets to reduce 'scope 1 and 2' carbon dioxide emissions?*  
(Co-developer: Christian Aid)

Environment Q5 – Carbon Offsetting

*Does your company offset its carbon dioxide emissions?*

Environment Q6 – Recycling and Waste

*Does your company have a strategy for waste management and minimisation?*

Environment Q7 – Extending Environmental Policies to Suppliers

*Do your company's environmental policies extend to suppliers and contractors?*

Environment Q8 – Compliance with Environmental Regulations

*Has your company been subject to public complaint or investigation concerning pollution or other environmental damage?*

Environment Q9 – Genetically Modified Organisms

*Does your company trade in or otherwise use genetically modified organisms?*

**Topic 5 – Human Rights**

Human Rights Q1 – Forced, Bonded and Child Labour

*Does your company have a policy to ensure that neither the company nor its suppliers or contractors use forced, bonded or child labour?*

(Co-developer: ActionAid)

Human Rights Q2 – Respecting Tribal and Indigenous Peoples

*In the areas of its proposed or current operations, does your company respect the human rights, land, culture and intellectual property of tribal and indigenous peoples?*

(Co-developer: Survival International)

Human Rights Q3 – Trading with Military Regimes

*Is your company in joint ventures, or does it have any business relationships, with a military regime (such as that in Burma, also known as Myanmar)?*

(Co-developer: Burma Campaign UK)

Human Rights Q4 – Arms Trade and Industry

*Does your company engage with the arms trade or the arms industry?*

(Co-developer: Campaign Against Arms Trade)

Human Rights Q5 – Peace and Conflict

*If your company operates in a conflict area, does it take steps to ensure that business operations do not contribute to tensions?*

(Co-developer: Peace Direct)

**Topic 6 – Marketplace Ethics**

Marketplace Ethics Q1 – Quality of Goods and Services

*Does your company make every effort to ensure customers receive a fair and reasonable deal in terms of quality, safety and service in all its products and services?*

Marketplace Ethics Q2 – Product Labelling

*Does your company's product labelling and/or service information provide relevant, accurate, unambiguous and easily-accessible information?*

Marketplace Ethics Q3 – Advertising

*Have complaints been made against your company to regulatory and/or professional bodies that oversee advertising practices?*

Marketplace Ethics Q4 – Trade Policy

*Has your company, or representative association, pushed for protection against imports from developing countries?*

(Co-developer: ActionAid)

Marketplace Ethics Q5 – Fair Trade Certification

*Does your company have a policy to support fair trade?*

Marketplace Ethics Q6 – Animal Testing

*Does your company participate, directly or indirectly, in animal testing?*

(Co-developer: British Union for the Abolition for Vivisection)

## Topic 7 – Workforce

### Workforce Q1 – Health & Safety

*Has your company implemented a strategy for promoting health and safety at work?*

### Workforce Q2 – Promoting Diversity

*Does your company consider and monitor the race, gender, disability and age of its workforce in recruitment, training and management practices?*

(Co-developer: Commission for Racial Equality)

### Workforce Q3 – Employee Consultation and Representation

*Does your company consult and cooperate with employees or employee representatives, including allowing employees to be represented by trade unions or other workers groups?*

### Workforce Q4 – Skills Development

*Does your company invest in staff training and lifelong learning?*

### Workforce Q5 – Work-Life Balance

*Has your company developed accessible work-life balance options that provide flexible working patterns for employees?*

### Workforce Q6 – Supporting Carers

*Does your company have a policy or arrangement in place, such as flexible working or paid leave, that allows for carers to balance work with their care responsibilities?*

(Co-developer: Carers UK)